

# **CITY OF CUMMING**

## **DEPARTMENT OF UTILITIES**

### **DISTRIBUTION AND COLLECTION DIVISION**

#### **SEWER LINE CREW MEMBER**

##### **GENERAL NATURE OF WORK**

This is manual work in the installation, maintenance, and repair of the City's Wastewater Collection Systems within the City's Water and Sewer Service Area. Duties are performed under the direct supervision of the Sewer Line Crew Leader.

##### **EXAMPLES OF WORK**

- Mows and clears sewer line, force main and other sewer system easement areas.
- Taps sewer lines and installs sewer lateral connections.
- Repairs leaking or broken sewer lines.
- Clears sewer line clogs. Responds to sewer line leaks after hours and on weekends.
- Locates and avoids damage to other underground utilities.
- Relocates existing sewer lines that are in conflict with proposed lines and other projects according to approved engineering plans.
- Maintains inventory of supplies on service trucks and assists in maintaining an accurate warehouse inventory.
- Inspects residential and commercial sewer taps when requested to do so.
- Assists Utility Inspectors as needed.
- Maintains all equipment assigned. This includes, but is not limited to maintaining vehicles, machinery, and tools according to manufacturer's recommendations.
- Generates, maintains, and submits all required paperwork to the Sewer Line Crew Leader.
- Maintains good public relations with water and sewer customers.
- Complies with all safety rules, regulations, and requirements of the City of Cumming and the Distribution and Collection Division.
- Completes other duties as assigned.

##### **NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES**

- Thorough understanding of Wastewater Collection Systems.
- Thorough understanding of the parts and materials used in a Wastewater Collection System.
- Ability to read and understand plans and blueprints.

- Ability to operate and maintain a variety of digging and boring machinery and other related construction tools and equipment.
- Good communication skills both written and oral. This includes the ability to communicate effectively with other employees, engineers, surveyors, developers, property owners, contractors, subcontractors, and the general public.
- Ability to follow directions given by superiors.
- Ability to operate under limited supervision.

### **DESIRED EDUCATION, TRAINING, AND EXPERIENCE**

Graduation from a standard high school, vocational school, or willingness to obtain GED. Valid Georgia Drivers License. Two year's experience in water distribution and wastewater collection or related fields. Beneficial to hold a current Georgia Wastewater Collection System Operator Licenses. Must obtain a Georgia Wastewater Collection License within one year of employment.

### **Minimum Physical Requirements**

Must be able to exert up to 100 pounds of force occasionally and up to 50 pounds of force frequently. Physical demand requirements are at levels of those for very heavy work.

**FSLA Status:** Non-Exempt

Classification: Entry Level

*This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer without notice as the needs of the employer and/or requirements of the job change.*