

**City of Cumming**  
**Work Session Agenda**  
**June 4, 2024**

I. Meeting Called to Order-Troy Brumbalow, Mayor.

II. Invocation

III. Pledge to Flag

IV. Consider Agenda for Adoption

V. Consider for adoption the following meeting minutes:

A. Regular Meeting of May 21, 2024

VI. Acknowledgements, Proclamations, Resolutions, etc.

VII. Old Business

VIII. New Business

A. Cumming Police

1. FBI-LEEDA Trilogy Award

2. Consider Agreement with Horizon Christian Academy- School Resource Officer.

B. Utilities

1. Request to Purchase Gear Boxes for AWRF

2. Request to Purchase SCADA System for Water Production Facility

3. Request to Purchase Sewer Capacity from Forsyth County.

IX. Announcements

X. Executive Session (If Needed)

XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
JUNE 4, 2024**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, June 4, 2024 at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present with the exception of Jason Evans.

**II. Invocation:** Mayor Brumbalow asked City Administrator Phil Higgins to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption:** A motion was made by Chad Crane and seconded by Christopher Light to adopt the agenda as presented. The motion carried 4-0 with Jason Evans absent.

**V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of May 21, 2024:** A motion was made by Susie Carr and seconded by Chad Crane to approve the minutes of the Regular Council Meeting of May 21, 2024 as presented. The motion carried 4-0 with Jason Evans absent.

**I. Acknowledgements, Proclamations, Resolutions, etc.: none**

**VII. Old Business: none**

**VIII. New Business: A. Police: 1. FBI-LEEDA Trilogy Award:** Mr. Chad Read, a representative of the FBI-LEEDA program presented Chief PJ Girvan with the FBI-LEEDA Trilogy Award for their completion of all three of the leadership series of their program. Completing the series were Chief Girvan, Lt. Hodgkins and Lt. Esquilin.

**2. Consider Agreement with Horizon Christian Academy- School Resource:** City Administrator Phil explained that Horizon Christian Academy has expressed the desire to have a full-time school resource officer. HCA is willing to fully fund this position through the Cumming Police Department including an annual cost of living escalator and benefits. This position would be dedicated full time to HCA during the school calendar and would be at the disposal of the PD at other times. This officer would be a fully certified officer of the Cumming Police Department, receiving all rights and benefits of any other officer. The

formal agreement is ready for the Council's approval. A motion was made by Susie Carr and seconded by Chad Crane to approve the Agreement with Horizon Christian Academy for a full-time resource officer. The motion carried 4-0 with Jason Evans absent.

**B. Utilities: 1. Request to Purchase Gear Boxes for AWRF:** The Department of Utilities requested to purchase several gear boxes that help run the aerators in the Advanced Water Reclamation Facility. This was a budgeted item and represents ½ of the gear boxes that need to be replaced. Bids were received as follows:

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|---|---------------------|
| <b>1. B &amp; D Industrial</b>            | <b>\$212,608.35</b> |
| <b>2. DPX Super Center</b>                | <b>\$224,565.34</b> |
| <b>3. Applied Industrial Technologies</b> | <b>\$151,819.45</b> |

The Department of Utilities recommends accepting the low bid from Applied Industrial Technologies. A motion was made by Joey Cochran and seconded by Christopher Light to accept the low bid from Applied Industrial Technologies for \$151,819.45. The motion carried 4-0 with Jason Evans absent.

**2. Request to Purchase SCADA System for Water Production Facility:** The Department of Utilities requests to hire our SCADA company to install additional SCADA system components within the City's Potable Water Production Facility. This is a 2024 budgeted item and will satisfy EPD requirements for computerized monitoring of our filtering system and other plant components. The cost of materials and labor would be \$227,274.00. A motion was made by Christopher Light and seconded by Susie Carr to authorize the purchase and installation of additional SCADA system components for the City's Potable Water Production Facility by Zile Technology in the amount of \$227,274.00. The motion carried 4-0 with Jason Evans absent.

**3. Request to Purchase Sewer Capacity from Forsyth County:** The Department of Utilities requests to purchase sewer capacity from Forsyth County for a commercial development along Buford Highway and Chattahoochee River Club Drive. The following cost is associated with this purchase: 1000gpd x \$28.52= \$28,520.00. After some discussion, a motion was made by Christopher Light and seconded by Susie Carr to authorize the Department of Utilities to purchase sewer capacity from Forsyth County in the amount of \$28,520.00. The motion carried 4-0 with Jason Evans absent.

**IX. Announcements:** None

**X. Executive Session:** Mayor Brumbalow stated there was no need for Executive Session.

**XI. Adjournment:** A motion was made by Chad Crane and seconded by Susie Carr to adjourn the meeting. The motion carried 4-0 with Jason Evans absent.

**Approved this 18th day of June, 2024.**

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**Mayor**

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**Councilmember**

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**Councilmember**

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**Councilmember**

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**Councilmember**

**Attest:**

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**City Clerk**

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**Councilmember**