

**City of Cumming
Work Session Agenda
January 2, 2019**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
 - A. Regular Meeting of December 18, 2018
 - B. Executive Session Meeting of December 18, 2018
- VI. Acknowledgements, Proclamations, Resolutions, etc.- None
- VII. Old Business- None
- VIII. New Business
 - A. Administration
 - 1. Keep Forsyth County Beautiful- Zach Trulove
 - 2. Reappoint Professional Services Providers
 - 3. Reappoint Demand Services Providers
 - 4. Architectural Proposals- City Center
 - 5. Add-on: Transfer Development Authority funds to G/F**
 - B. Planning & Zoning
 - 1. Annexation #2018451- City of Cumming
 - C. Utilities
 - 1. Report Bids- Williams Circle Low Pressure Sewer
- IX. Announcements
 - A. Upcoming Fairgrounds Events
 - 1. Winter Wonderland Outdoor Ice Rink-Daily through Jan. 7
- X. Executive Session (If needed)
- XI. Adjourn.

**CITY OF CUMMING
COUNCIL MINUTES
WORK SESSION
JANUARY 2, 2019**

I. There was a Work Session meeting of the Mayor and Council of the City of Cumming on Wednesday, January 2, 2019, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

II. Invocation: Mayor Brumbalow asked Mr. Shad Faulkner to deliver the invocation.

III. Pledge to the Flag. Mayor Brumbalow led everyone in the Pledge to the American Flag.

IV. Consider Agenda for Adoption Mayor Brumbalow requested to add to the agenda under New **Business A. Administrative 5. Transfer of Development Authority Funds to General Fund.** A motion was made by Jason Evans, seconded by Chad Crane, and unanimously passed to amend the agenda as requested by Mayor Brumbalow and to adopt the agenda as amended.

V. Consider for adoption the following meeting minutes: A. Regular Meeting of December 18, 2018: A motion was made by Christopher Light, seconded by Linda Ledbetter, and unanimously passed to approve the minutes of the Regular Meeting of December 18, 2018 as presented.

B. Executive Session Meeting of December 18, 2018: A motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed to approve the minutes of the Executive Session Minutes of December 18, 2018.

VI. Acknowledgements, Proclamations, Resolutions, etc. – None

VII. Old Business- None

VIII. New Business A. Administration 1. Keep Forsyth County Beautiful- Zach Trulove Keep Forsyth County Beautiful Board Member Mr. Zack Truelove presented information on the scheduled Household Hazardous Waste Event in the Spring of 2019. This event could possibly prevent common household chemicals and other hazardous material from entering the Eagle Point Landfill. One benefit for the City of Cumming would be that they could earn credits toward their EPD MS4 requirements for the Municipal Stormwater System. KFCB plans to draft a Memorandum of Understanding

(MOU) between KFCB, Forsyth County and the City of Cumming. In addition to using the fairgrounds parking lot to stage the event, a per event contribution is requested. A motion was made by Lewis Ledbetter, seconded by Chad Crane, and unanimously passed to commit to \$5,000.00 per event for the Household Hazardous Waste Event.

2. Reappoint Professional Services Providers City Administrator Phil Higgins presented the Mayor and City Council a list of the Professional Services Providers used by the City for its professional services:

- 1. Miles, Hansford & Tallant- City Attorney and Legal Services**
- 2. Leroy, Cole and Stephens- City Auditor**
- 3. Civil Engineering Consultants, Inc.- Civil Engineer**
- 4. Moreland Altobelli and Associates, Inc.- City Streets Engineer**
- 5. Michael Delaney- Easement Acquisition Specialist.**

A motion was made by Christopher Light, seconded by Lewis Ledbetter, and unanimously passed approving the list of Professional Service Providers.

3. Reappointment of Demand Services Providers City Administrator Phil Higgins presented the Mayor and City Council a list of Demand Services Providers that the City uses on emergency situations or when time is of the essence. These included:

- 1. Cumming Development Construction-General Repair and Construction**
- 2. Jimmy Ray Brown Concrete-Concrete and Street Repair.**
- 3. Townley Construction Company, Inc.- Sewer Repair**
- 4. Bobby Amos, Inc.- Water Repair (Small Scale)**
- 5. Jasper Grading and Pipeline, Inc.- Water Repair (Large Scale)**
- 6. Watson Landscaping-Landscape Specialty and Design.**

A motion was made by Lewis Ledbetter, seconded by Christopher Light, and unanimously passed approving the list of Demand Services Providers.

4. Architectural Proposals- City Center: City Administrator Phil Higgins stated he had received proposals for Architectural Services for the proposed City Center. The firms that have submitted proposals are:

- 1. D. Tracy Ward, Architect**
- 2. Dwell Design Studio, LLC.**
- 3. Lyman Davidson Dooley, Inc.**

These are for review only and no action is requested.

5. Add-on: Transfer of Development Authority Funds to General Fund. Mayor Brumbalow requested authorization to transfer funds from the Development Authority Account back to the General Fund. In 2011 the General Fund loaned the Cumming Development Authority, who in turn loaned \$4,050,000.00 to The University of North Georgia for the construction of the Cumming Campus. The loan is due to be repaid in full in 2022. A motion was made by Lewis Ledbetter, seconded by Christopher Light, and unanimously passed to authorize City Attorney Kevin Tallant to draft a Resolution for the transfer of funds from the Cumming Development Authority back to the City's General Fund Account.

B. Planning & Zoning 1. Annexation #2018451-City of Cumming City Attorney Kevin Tallant explained that the City of Cumming has made application to annex, via the 60% method, 39 parcels, totaling 46.631 acres, more or less, and rezone them to a combination of Moderate-Family Residential (R-2), Multiple-Family Residential (R-3) and Office Commercial Multi-Story (OCMS). These properties are currently a combination of institutional, residential and vacant land uses. The Future Land Use Plan shows a combination of commercial, recreation and residential uses, therefore; this proposed annexation is in conformance with the City's Comprehensive Plan. The Planning Commission met on December 18, 2018 and unanimously approved the annexation and rezoning as proposed.

A motion was made by Lewis Ledbetter, seconded by Linda Ledbetter, and unanimously passed to open the public hearing. No one spoke in favor of, or in opposition to the annexation and rezoning. A motion was made by Lewis Ledbetter, seconded by Linda Ledbetter, and unanimously passed to close the public hearing. Action could be taken at the January 15, 2019 regular meeting to approve Annexation #2018451 and rezoning by the City of Cumming for the City Center.

C. Utilities 1. Report Bids- Williams Circle Low Pressure Sewer Director of Utilities Jon Heard reported that three (3) bids had been received for the Williams Circle Low Pressure Sewer. The bids ranged from \$193,750.00 to \$102,950.00. It is the recommendation of the Department of Utilities to accept the low bid from Applewood Services, Inc. A motion was made by Chad Crane, seconded by Lewis Ledbetter, and

unanimously passed awarding the project to Applewood Services, Inc. for the low bid of \$102,950.00.

IX. Announcements

A. Upcoming Fairgrounds Events

1. Winter Wonderland Outdoor Ice Rink- Daily through Jan. 7

X. Executive Session Mayor Brumbalow stated there was a need to have Executive Session for the discussion of pending or threatened litigation. A motion was made by Lewis Ledbetter, seconded by Linda Ledbetter, and unanimously passed to recess into Executive session. After a brief Executive Session, a motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed reopen the meeting.

XI. Adjournment: A motion was made by Christopher Light, seconded by Jason Evans, and unanimously passed to adjourn the meeting.

Approved this 15th day of January, 2019.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Attest:

City Clerk

Councilmember